



# HOSPITALITY SEARCH INTERNATIONAL REGISTRATION 2014

## CANDIDATE PROFILING - PRIVATE & CONFIDENTIAL

There is no charge to register with HSI. There is also no charge for assisting you in finding a new position

This document is designed to ensure that we are not missing any important details from your resume and to help us help you find the best position that suits your requirements.

If you have already filled in this form, let us know.

Title

Date of Birth

Family / Surname

First Name

Notice Period

Nationality

Current Global  
Location

Next of Kin Name & Address

Current Address

Current employer

**Click - Locations you will consider for future employment**

UK  
Europe  
Africa  
Middle East  
Asia  
Caribbean  
Eastern Block  
South America  
Cruise Ship  
Other

**Click - Locations you already have work experience in**

UK  
Europe  
Africa  
Middle East  
Asia  
Caribbean  
Eastern Block  
South America  
North America  
Canada  
India  
Australia  
Other

**Legal Requirements**

**In line with present UK and European working requirements all candidates are required to provide proof of eligibility to work in this region. If you wish to work in the UK or Europe please confirm you hold either a UK/EU Passport or a Working Visa.**

**Work Number**

**Direct Office**

Your LinkedIn Address

**Mobile**

Facebook Names

**Fax**

Plaxo

**Next of Kin Contact Number**

[PLEASE JOIN HSI - LINKEDIN PAGE](#)

**Skype Address**

[PLEASE JOIN HSI - FACEBOOK PAGE](#)

**Primary personal E-mail**

[FOLLOW HSI ON TWITTER](#)

**Secondary E-mail (Work or Personal)**

[BOOKMARK HSI WEB PAGE](#)

**Status**

	Yes	No
Are you married?		
Will you accept a single status contract?		
Are you travelling with children of school age?		

**Number of Children**

If you have children please list their current ages to make an assessment of schooling costs

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- Other

**Current Salary****Current Benefits**

- Accommodation
- Transportation
- Company Car
- F&B Allowance
- Air Ticket
- Medical Insurance
- Bonus
- Uniform
- School Fees
- Laundry
- Other

**New Job Salary Expectations**

## Mother tongue - Primary Language

List below details of other Languages spoken

### 1st Language

#### 1st Language Skill Level

	Little	Fair	Excellent
Spoken			
Reading			
Written			

### 2nd Language

#### 2nd Language Skill Level

	Little	Fair	Excellent
Spoken			
Reading			
Written			

### 3rd Language

#### 3rd Language Skill Level

	Little	Fair	Excellent
Spoken			
Reading			
Written			

**Please go to the box that best reflects your profession and select your current role along with up to two roles you would consider as your next move**

**REGIONAL / CORPORATE OFFICE**

President /CEO - A01  
Vice President Operations -A02  
Vice President Finance - A03  
Vice President Marketing/ Sales - A04  
Vice President Human Resources - A05  
Corporate Rooms Division Manager - A06  
Corporate Food & Beverage Manager - A07  
Corporate Chef - A14  
Vice President Technical & Engineering Services - A08  
Vice President of Purchasing - A09  
Corporate Director of Housekeeping - A10  
Vice President of Developments - A11  
Group Operations Analyst - A12  
Corporate Reservations Manager - A13  
Corporate Asset Manager - A32  
Vice President of Franchising - A35  
Regional Corporate Director of Training -A36  
Regional General Manager -  
Corporate Sales Manager - B20  
Regional Director of Sales - B24  
Hospitality Company GM - A16  
Other

**HUMAN RESOURCES**

Director of Human Resources - B08  
Human Resources Manager - B31  
Assistant Human Resource Manager -B32  
Director of Training - B26  
Training Manager - B26A  
L&D Manager - B33  
Recruitment Manager - B34  
HR Clerk - B32A  
Other

## **HOTEL MANAGEMENT**

Hotel General Manager - B01  
Assistant / Deputy General  
Manager - B02  
Hotel Manager - B01A  
Resident Manager -B02A  
Executive Assistant Manager/  
Rooms - B03  
Executive Assistant Manager/F&B -  
B04  
Director of Operations - B35  
Operation Manager - B35A  
Other

## **HOUSEKEEPING**

Director of Housekeeper - B13  
Executive Housekeeper - B28  
Assistant Housekeeper - B36  
Laundry Manager - C19  
Laundry Supervisor - C19A  
Housekeeper B37  
Floor Supervisor/ Housekeeping  
B37A  
Other

## **SALES & MARKETING**

Director of Sales and Marketing - B38  
Director of Sales -B10  
Sales Manager - B10A  
Director of Marketing - B39  
Marketing Manager - B39A  
Director of Marketing and Communications - B40  
Director of Business Development - B41  
Director of Distribution - B42  
Director of Innovation - B43  
Sales Agent - B20  
Leisure Sales Manager - B44  
C&B Sales Manager - B45  
Business Development Manager - B61  
Property Asset Manager - B62  
Other

## **ENGINEERING & MAINTENANCE**

Director of Engineering - B09  
Chief Engineer - B09A  
Assistant Engineer -B46  
Facilities Manager -B47  
Maintenance Manager - B48  
Technician - B49  
Other

## **FINANCE & PURCHASING**

Director Financial - B07  
Financial Controller - B07A  
Assistant Controller - B29  
Director of Revenue - B50  
Revenue Manager - B50A  
Purchasing Manager - C07  
Accounts Manager - B52  
Paymaster - B53  
Other

## **ROOM / FRONT OFFICE**

Director of Rooms Division - B06  
Rooms Coordinator - B54  
Director of Front Office - B55  
Front Office Manager - C15  
Assistant Front Office Manager-C15A  
Front Office Supervisor - C25  
Reservation Manager - C16  
Assistant Reservations Manager -C16A  
Reservation Supervisor - C26  
Yield Manager - C17  
Head Night Auditor -C27  
Night Manager - C21  
Guest Services Manager - C28  
Concierge - C20  
Destination Concierge - C29  
Accommodation Manager - C30  
Bell Captain -C31  
Bell Boy - C31A  
Valet Captain - C32  
Public Relations - C23  
Other

## **MISCELLANEOUS POSITIONS**

Club Membership - B18  
Director of Golf - G03  
Golf Professional - G02  
Retail & Merchandising Manager  
- B19  
Quality Assurance Manager -  
B25  
Security Manager - B11  
Club Manager - B12  
Night Club Manager - B56  
Casino Manager - B57  
Project Manager - C09  
Director of Spa - B58  
Spa Therapist - C34  
Recreation Manager - C22  
Animator - C35  
Fitness Instructor - C36  
Management Trainee / Intern -  
C24  
Environmental Manager - C54  
IT Manager - C52  
Computer system Supervisor -  
C52a  
Social Media Manager - C37  
Gardener - GO1  
Contract Catering Manager  
CCB01  
Secretary - C38  
Life Guard - C39  
Private Chef - k20  
Other

## **KITCHEN MANAGEMENT**

Culinary Director - K01  
Executive Chef - C01  
Development Chef - K17  
Executive Sous Chef - C02  
Executive Pastry Chef - C04  
Hotel Head Chef - K02  
Other

## **Food & Beverage Management**

Director of Food Beverage - B05  
Food & Beverage Manager -B05A  
Director of Conference & Banqueting - B14  
Banqueting Manager B60  
Other

## FOOD & BEVERAGE

Assistant Food & Beverage Manager - B27  
F^B Supervisor - C40  
Assistant Banqueting Manager -B60A  
Butler - B30  
Executive Steward - C05  
Room Service Manager - C06  
Assistant Room Service Manager - C06A  
Rooms Service Captain - C41  
Restaurant Manager - C11  
Thai Restaurant - Outlet Manager -C11A  
Italian Restaurant - Outlet Manager - C11B  
Arabic Restaurant - Outlet Manager - C11C  
French Restaurant - Outlet Manager - C11D  
Chinese Restaurant - Outlet Manager - C11E  
Japanese Restaurant - Outlet Manager - C11E  
Fine Dining Restaurant Manager - C11F  
All Day Dining Restaurant Manager - C11G  
Assistant Restaurant Manager - C42  
Restaurant Supervisor -C42A  
Head Waiter/ess - C43  
Food & Beverage Controller -C12  
Beverage Manager - C13  
Head Bar Tender -C44  
Pub Manager - C45  
Bar Manager - C46  
Assistant Bar Manager - C46  
Bar Tender - C44A  
Lounge Supervisor - C47  
Sommelier - C18  
Assistant Sommelier -C18A  
Restaurant General Manager - C33  
F&B Promoter - C48  
Hostess - C49  
Other

## CULINARY

Sous Chef - C02A  
Pastry Chef - K03  
Assistant Pastry Chef - K03A  
Chocolatier - K04  
Baker - K05  
Chef Gardemanger - C03  
Restaurant Head Chef - C50  
Head Chef Indian KitchenC50A  
Banqueting Chef - K06  
Dim Sum Head Chef - K07  
Sushi Chef - K08  
Teppan Chef - K09  
Kitchen Artist - K10  
Arabic Restaurant Chef - K13  
Arabic Sous Chef - K13A  
Italian Restaurant Chef - C55  
Pizza Chef - K11  
Chinese Restaurant Chef - C50B  
Asian Restaurant Chef - K14  
Asian Sous Chef - K14A  
Japanese Restaurant Chef C50C  
Pub Chef - K12  
Steak House Chef - C50D  
Mediterranean Chef - C50E  
Spanish Restaurant Chef - C50F  
Australian Restaurant Chef - C50G  
French Restaurant Chef -C50H  
Seafood Chef -C50I  
Brazilian Restaurant Chef - C50J  
Mexican Restaurant Chef - C50K  
Chef de Partie- K15  
Chef de Partie Pastry - K16  
Demi Chef - K18  
Grill Chef K18  
Other



**Jobs you have applied for within the last three months**

<b>Hotel / Restaurant</b>	<b>Position</b>	<b>Result</b>
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**Job Application History - Other recruiters that have your resume**

<b>Agency Names</b>	<b>Current Job Offers</b>
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**Corporate Offices (i,e Hotel Chains) that you have sent your resume to in the last 12 months**

<b>Hotel Company Name</b>	<b>Job Proposition</b>
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**Referee List of last three employers**

<b>First Referee Name</b>	<b>Job Title</b>	<b>E-mail Address</b>
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<b>Second Referee Name</b>	<b>Job Title</b>	<b>E-mail Address</b>
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<b>Third Referee Name</b>	<b>Job Title</b>	<b>E-mail Address</b>
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**Any Comments**

## **CANDIDATE DECLARATION**

I hereby confirm that the information given is true and correct. I consent to my personal data and CV being forwarded to potential employers and that in all instances my approval will be secured in advance. I also consent to references being passed onto potential employers. I authorise Hospitality Search International (HSI) to seek work on my behalf and to provide me with permanent recruitment Services, that is to say HSI will act as an agency for me as defined under The Employment Agencies Act 1973. My position choices within the Hospitality Industry are confirmed as above.

**TICK TO CONFIRM ACCEPTANCE OF ABOVE**